

Job No:

**TWENTY DAY PRELIMINARY NOTICE**  
In Accordance With Arizona Revised Statutes Section  
33-992.01

THIS IS NOT A LIEN. THIS IS NOT A REFLECTION ON THE INTEGRITY OF ANY CONTRACTOR OR SUBCONTRACTOR.

**NOTICE TO PROPERTY OWNER**

If bills are not paid in full for the labor, professional services, materials, machinery, fixtures or tools furnished, or to be furnished, a Mechanic's Lien leading to the loss, through court foreclosure proceedings, of all or part of your property being improved may be placed against the property. You may wish to protect yourself against this consequence by either:

1. Requiring your contractor to furnish a conditional waiver and release pursuant to Arizona Revised Statutes Section 33-1008, Subsection D, Paragraphs 1 and 3 signed by the person or firm giving you this notice before you make payment to your contractor.
2. Requiring your contractor to furnish an unconditional waiver and release pursuant to Arizona Revised Statutes Section 33-1008, Subsection D, Paragraphs 2 and 4 signed by the person or firm giving you this notice before you make payment to your contractor.
3. Using any other method or device that is appropriate under the circumstances.

Within ten days of the receipt of this preliminary twenty day notice the owner or other interested party is required to furnish all information necessary to correct any inaccuracies in the notice pursuant to Arizona Revised Statutes Section 33-992.01, Subsection 1 or lose as a defense any inaccuracy of that information.

Within ten days of the receipt of this preliminary twenty day notice if any Payment Bond has been recorded in compliance with Arizona Revised Statutes Section 33-1003, the owner must provide a copy of the Payment Bond including the name and address of the surety company and bonding agent providing the Payment Bond to the person who has given the preliminary twenty day notice. In the event that the owner or other interested party fails to provide the bond information within that ten day period, the claimant shall retain lien rights to the extent precluded or prejudiced from asserting a claim against the bond as a result of not timely receiving the bond information.

**NAME AND ADDRESS OF OWNER OR REPUTED OWNER:**

We hereby request lender and/or bond information, if any.

**NAME AND ADDRESS OF GENERAL CONTRACTOR:**

Gryphon Companies, Inc  
PO Box 7309 Tempe, AZ 85281

**NAME AND ADDRESS OF JOB:**

COUNTY OF

1. The following is an explanation of the labor, service, equipment or materials furnished or to be furnished by the undersigned:  
ROOFING
2. Estimated Amount of Labor or Material Furnished:
3. The name of the person or company who furnished the labor, service, equipment or materials is:  
GRYPHON COMPANIES, INC PO BOX 7309 TEMPE, AZ 85281
4. The name of the person or company who contracted for the labor, material or equipment is:
5. Date Claimant first provided said labor, services, equipment or materials:

BY: Rashelle Erb, Office Manager

Date:

-----PLEASE DETACH AND MAIL BACK TO BOTTOM ADDRESS-----

**ACKNOWLEDGMENT OF RECEIPT OF TWENTY DAY PRELIMINARY NOTICE #:**

This acknowledges receipt on (date notice received) \_\_\_\_\_ of a copy of the Twenty Day Preliminary Notice

at (address where notice received) \_\_\_\_\_

Today's date \_\_\_\_\_

Signature of person acknowledging receipt, with title if acknowledgment is made for another person \_\_\_\_\_